APPLICANT RECEIVES RESIDENTIAL ZONING CLEARANCE APPLICATION
Planning Dept
(575) 737-6440

Prior to any site visit, the applicant shall post the physical address placard and identify corners or edges of proposed structure with staking or flagging.

COUNTY DEPARTMENT APPROVALS

APPLICATION SUBMITTED TO PLANNING DEPARTMENT 15 DAY REVIEW PERIOD

Setback Requirements:
- 20’ from Front
- 10’ from Sides
- 10’ from Back
- 20’ from acequias
- 40’ from water courses

SITE VISIT OF PROPERTY AND POSTING OF RESIDENTIAL ZONING CLEARANCE PERMIT

APPLICATION APPROVED

BUILDING PERMIT MUST BE SUBMITTED WITH ZONING CLEARANCE APPLICATION

DEVELOPMENTS EXEMPT FROM THE ZONING CLEARANCE PROCESS BUT ARE REQUIRED TO OBTAIN A BUILDING PERMIT ARE: ROOFING, REMODELING, AND RE-PLASTERING

STATE ENVIRONMENTAL DIVISION SEPTIC PERMIT
NM Environmental Department
(575) 758-8808

STATE ENGINEERS DEPARTMENT WELL PERMIT
Office of the State Engineer
(505) 827-6120

COUNTY ASSESSORS OFFICE DEEDS, MAPS, INFORMATION SHEET
Assessor’s Office
(575) 737-6360

NEIGHBORHOOD ASSOCIATION STAGECOACH, UPPER LAS COLONIAS, LINDA VISTA
Planning Dept
(575) 737-6440

WATER & SANITATION DISTRICT LETTER OF APPROVAL REQUIRED

KIT CARSON ELECTRIC COOPERATIVE INC. ELECTRICAL SERVICE, EASEMENTS
(575) 751-9064

COUNTY TREASURES DEPARTMENT TAXES PAID
Hours of Operation 8:00a.m. – 4:00p.m.
Monday through Friday
(575) 737-6340

COUNTY SOLID WASTE DEPARTMENT DUES PAID
Hours of Operation 8:00a.m. – 4:00p.m.
Monday through Friday
(575) 737-6336

COUNTY PUBLIC WORKS DEPARTMENT ACCESS PERMIT
Hours of Operation 7:30a.m. – 4:00p.m.
Monday through Friday
(575) 737-6470

RURAL ADDRESSING FLOODPLAIN WETLANDS DEFENSIBLE SPACE
Taos County Planning Department
(575) 737-6462

COUNTY ENGINEERS OFFICE DEEDS, MAPS, INFORMATION SHEET
Assessor’s Office
(575) 737-6360

COUNTY ASSESSORS OFFICE DEEDS, MAPS, INFORMATION SHEET
Assessor’s Office
(575) 737-6360

COUNTY SOLID WASTE DEPARTMENT DUES PAID
Hours of Operation 8:00a.m. – 4:00p.m.
Monday through Friday
(575) 737-6336

COUNTY PUBLIC WORKS DEPARTMENT ACCESS PERMIT
Hours of Operation 7:30a.m. – 4:00p.m.
Monday through Friday
(575) 737-6470

APPLICATION SUBMITTED TO PLANNING DEPARTMENT 15 DAY REVIEW PERIOD

RURAL ADDRESSING FLOODPLAIN WETLANDS DEFENSIBLE SPACE
Taos County Planning Department
(575) 737-6462

COUNTY ENGINEERS OFFICE DEEDS, MAPS, INFORMATION SHEET
Assessor’s Office
(575) 737-6360

COUNTY ASSESSORS OFFICE DEEDS, MAPS, INFORMATION SHEET
Assessor’s Office
(575) 737-6360

COUNTY SOLID WASTE DEPARTMENT DUES PAID
Hours of Operation 8:00a.m. – 4:00p.m.
Monday through Friday
(575) 737-6336

COUNTY PUBLIC WORKS DEPARTMENT ACCESS PERMIT
Hours of Operation 7:30a.m. – 4:00p.m.
Monday through Friday
(575) 737-6470

APPLICATION SUBMITTED TO PLANNING DEPARTMENT 15 DAY REVIEW PERIOD

Setback Requirements:
- 20’ from Front
- 10’ from Sides
- 10’ from Back
- 20’ from acequias
- 40’ from water courses

SITE VISIT OF PROPERTY AND POSTING OF RESIDENTIAL ZONING CLEARANCE PERMIT

APPLICATION APPROVED

BUILDING PERMIT MUST BE SUBMITTED WITH ZONING CLEARANCE APPLICATION

DEVELOPMENTS EXEMPT FROM THE ZONING CLEARANCE PROCESS BUT ARE REQUIRED TO OBTAIN A BUILDING PERMIT ARE: ROOFING, REMODELING, AND RE-PLASTERING

STATE ENVIRONMENTAL DIVISION SEPTIC PERMIT
NM Environmental Department
(575) 758-8808

STATE ENGINEERS DEPARTMENT WELL PERMIT
Office of the State Engineer
(505) 827-6120

COUNTY ASSESSORS OFFICE DEEDS, MAPS, INFORMATION SHEET
Assessor’s Office
(575) 737-6360

NEIGHBORHOOD ASSOCIATION STAGECOACH, UPPER LAS COLONIAS, LINDA VISTA
Planning Dept
(575) 737-6440

WATER & SANITATION DISTRICT LETTER OF APPROVAL REQUIRED

KIT CARSON ELECTRIC COOPERATIVE INC. ELECTRICAL SERVICE, EASEMENTS
(575) 751-9064

COUNTY TREASURES DEPARTMENT TAXES PAID
Hours of Operation 8:00a.m. – 4:00p.m.
Monday through Friday
(575) 737-6340

COUNTY SOLID WASTE DEPARTMENT DUES PAID
Hours of Operation 8:00a.m. – 4:00p.m.
Monday through Friday
(575) 737-6336

COUNTY PUBLIC WORKS DEPARTMENT ACCESS PERMIT
Hours of Operation 7:30a.m. – 4:00p.m.
Monday through Friday
(575) 737-6470

APPLICATION SUBMITTED TO PLANNING DEPARTMENT 15 DAY REVIEW PERIOD

Setback Requirements:
- 20’ from Front
- 10’ from Sides
- 10’ from Back
- 20’ from acequias
- 40’ from water courses

SITE VISIT OF PROPERTY AND POSTING OF RESIDENTIAL ZONING CLEARANCE PERMIT

APPLICATION APPROVED

BUILDING PERMIT MUST BE SUBMITTED WITH ZONING CLEARANCE APPLICATION
Taos County Planning Department
Residential Zoning Clearance
Permit Application

Application No._________________ Fee $50.00 Application Date ________________

*If the applicant is not the owner of the property, then a copy of a contract for sale or lease between applicant and owner or a notarized letter consenting to this application must be submitted from the Owner of Record. A legal Description of the Land can be obtained from the Assessors Office and MUST be presented with this application. A copy of the WARRANTY DEED is also required with this application.

NAME OF APPLICANT: ______________________________________ Owner: Yes or NO____

ADDRESS: __________________________________________ (CITY) __________ (STATE)________ (ZIP CODE)____________

Physical Address of Project __________________________________________________________________________

PHONE: __________________________________________ EMAIL: ______________________________

(MAIN) __________________________________________ (ALTERNATE)

Please Select Development Type: Residence______Garage______Addition______Other________

Directions to Development Site: ___________________________________________________________________

______________________________________________________________________________________________

A Site plan including storm drainage and set backs will be required with this application along with additional attachments and approvals determined by the Planning Department. The information needed for review is as follows:

Square Footage of the development ________________ Proposed Height of development ________________

*Slope of development of property ______%* Grade of road/driveway to property

*Note: A licensed contractor or engineer may determine Slope and where there is uncertainty, the Planning Department reserves the right to determine the slope of the property. Topographic maps are available in the Planning Department.

Land is vacant ____Yes or No_____ Acequia ____Yes ____NO Acequia Set Back ____ Fencing ____Yes ____No

DEED Restrictions or Covenants ____Yes or ____ No (If Yes, please Attach Copy) Fence Site Triangle ____Yes ____No

Neighborhood Association ____Yes or ____ No (If Yes, please list Name: ________________________________)

Vista Linda, Stage Coach or Upper Los Colonias Neighborhood Associations must be contacted prior to application.

Outside Lighting-Night Sky Ordinance ____Yes ____No Set Backs Front_________Back_________Sides______

Signatures or applications from other departments or entities may be required prior to acceptance of this application by the Planning Department: Additional Fees may be required.

1. Rural Addressing Application ____Yes or No______ (Please Submit Copy)
2. Flood Plain Permit ____Yes or No______ (Please Submit Copy)
3. Wetlands Review ____Yes or No ____ (Please Submit Copy)
4. WUI High or Very High Defensible Space Assessment ____Yes or No______ (Please Submit Copy)
5. Well Permit ____Yes or No______ (Please Submit Copy)
6. Liquid Waste Permit ____Yes or No______ (Please Submit Copy)
7. Water & Sanitation District ____Yes or No______ (Please Submit Copy)
8. Utilities ____Yes or No______ Kit Carson Electric Approval: __________________________ DATE __________
9. Driveway to property ____Yes or No______ Taos County Public Works Approval: __________________________ DATE __________
10. Taos County Solid Waste Department Approval: __________________________ DATE __________
11. Taos County Treasures Office Approval: __________________________ DATE __________

If a permit is issued pursuant to this application, the terms and conditions of the permit shall be based on the information provided by the applicant. Changes in the use of the permitted activities that are not consistent with the terms and conditions of the permit or this application may be considered a violation of this permit. The applicant hereby declares that all the information provided on this application and any submitted attachments for the purposes of obtaining a permit, are correct and complete. The applicant acknowledges that providing false information to a governmental agency is punishable as perjury in the second degree, as well as being punishable under any other applicable State or Federal Laws. I Authorize Taos County to conduct inspections on the property related to this permit.

Applicant Signature __________________________________________ Date______________
REVIEW FEE $10.00   ADDRESSING FEE $35.00

RURAL ADDRESS APPLICATION

THIS INFORMATION IS NECESSARY TO OBTAIN TELEPHONE AND POWER SERVICE. THE INFORMATION IS USED BY EMERGENCY RESPONSE PERSONNEL VIA THE TAOS COUNTY E-911 SYSTEM.

PROPERTY CODE NUMBER ______________________ OWNER NUMBER ______

CURRENT PHONE NUMBER (___ ___) - ___ ___ - ___ ___ ___ ___

NAME __________________________  (Last)
                   (First)  (Initial)

                   (Last)
                   (First)  (Initial)

CURRENT MAILING ADDRESS:

(Street) (P.O. Box)
(City) (State) (Zip)

In order to properly process your request, a staff person will determine your address based on the road’s official name in the E-911 database adjacent existing house numbers, and/or other relevant data, and the driveway’s distance from the beginning of the road. (For example: 1.5 miles will be #150; 0.8 miles is #80.) All odd numbers will be assigned to one side of the road and all even numbers to the other. Please describe how we will find your driveway. (Begin with the closest named road.) Please use back of sheet or separate sheet of paper to draw a sketch if needed. If there is an existing address please provide it below:

________________________________________________________________________

________________________________________________________________________

OFFICE USE ONLY

NEW ADDRESS $35 ☐
VERIFICATION $10 ☐

ROAD NAME __________________________
LOCAL COMM __________________________

WUI Y/N  ESN  SIGNATURE  DATE
FLOODPLAIN/WETLANDS DETERMINATION FORM

Date ____________

Name of OWNER / CONTRACTOR (circle one)  Mailing Address:

________________________________________ ___________________________________

Telephone _______________________________ ___________________________________

Physical address of proposed development:

_______________________________________________________________________________________

Property Code Number  ________________________________  Owner Number _____________________

OFFICE USE ONLY

The above property is found on FIRM PANEL 35055C ______

Community:  Taos County (350078)  Questa (350116)  Effective FIRM Date: 10/6/2010

PROPERTY IS LOCATED IN ZONE(S):  A  AE  D  X

THE PROJECT:

☐  IS NOT located in a Special Flood Hazard Area. No further Floodplain review is necessary.

☐  IS located in a Special Flood Hazard Area. ADDITIONAL REVIEW AND A SITE VISIT MAY BE NECESSARY AND A FLOODPLAIN DEVELOPMENT PERMIT WILL BE REQUIRED FOR THIS PROJECT.

THE PROJECT:

☐  IS NOT located in a Wetlands Area. No further Wetlands review is necessary.

☐  IS located in a Wetlands Area. ADDITIONAL REVIEW AND A SITE VISIT MAY BE NECESSARY AS REQUIRED BY THE UNITED STATES ARMY CORPS OF ENGINEERS.

COUNTY ADMINISTRATOR OR DESIGNEE  USACE ADMINISTRATOR OR DESIGNEE

Comments
AFFIDAVIT

STATE OF NEW MEXICO )
COUNTY OF TAOS COUNTY ) SS

I/WE ______________________________ DO HEREBY AFFIRM UNDER OATH THAT
(PRINT NAME/S)

THE INFORMATION PROVIDED IN THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF
MY/OUR KNOWLEDGE. FURTHERMORE, I/WE ACKNOWLEDGE THAT UTILITIES AND SERVICES MAY BE
DISCONNECTED AND/OR DISCONTINUED FOR FALSIFYING INFORMATION IN ORDER TO OBTAIN
APPROVAL.

(AFFIANT) DATE

(AFFIANT) DATE

NOTARY

SUBSCRIBED AND SWORN TO BEFORE ME ON THIS ___________ DAY OF ______________, 20__________
MY COMMISSION EXPIRES ON ____________________________.

____________________________________________
NOTARY PUBLIC

OWNER(S) GRANTING PERMISSION FOR CONTRACTOR TO ACT AS AGENT

I/WE ______________________________ DO HEREBY GRANT PERMISSION TO MY/OUR CONTRACTOR,
(PRINT NAME/S) (PRINT NAME/S)
TO SIGN ALL DOCUMENTS ON MY/OUR BEHALF PERTAINING TO THIS PERMIT.

(AFFIANT) DATE

(AFFIANT) DATE

NOTARY

SUBSCRIBED AND SWORN TO BEFORE ME ON THIS ___________ DAY OF ______________, 20__________
MY COMMISSION EXPIRES ON ____________________________.

____________________________________________
NOTARY PUBLIC
INFORMATION REQUIRED ON SITE PLAN: Name of Road; Drive-way Location; Property Dimensions; Location of proposed and existing structures; Utility Easements; Location of Well and Septic Tank; Location of lakes, rivers, streams, irrigations ditches, ponds and intermittent streams (arroyos) on or adjacent to the property; Show distances from all structures to property boundaries; Show electrical lines, either buried or overhead; Show gas lines; Show the direction of water run-off.  NOTE: The site plan does not have to be to scale, but it must be a fairly accurate description of your proposal.
SITE PLAN

TOTAL ACREAGE 1.00 ACRES

SAMPLE